



# To SELL second hand UNIFORMS



Kew High School fundraising for Chaplaincy

Thank you for selling through our Second hand shop, here's a few things you should know.

- **Wash, and repair all items before submitting** - clean, repaired items often sell faster and for a higher value.
- No receipts are issued but this form is kept at the shop. You should take a photo / copy of this form for your records.

Shop volunteers will grade items:

<b>Excellent</b>	Like new, appears unworn, has original tags attached	75% of new price
<b>Good</b>	The broadest category, satisfactory condition	50% of new price
<b>Poor</b>	Poor condition, missing buttons, worn thin, hems undone	25% of new price.
<b>Unsellable</b>	Stains, holes, broken zips	

WE CANNOT ACCEPT: Plain white short-sleeve shirts, socks, items that are no longer part of the current uniform or with an old logo. See list of items accepted on the form below.

*You will receive payment for 70% of the selling price of good & excellent graded items that sell, the remaining 30% funds the school chaplaincy program. **Poor quality goods are regarded as donations – you will not be paid for them.***

*Payments are made in approximately February & September, via bank transfer, the school will send you an email requesting your bank details if you have sold items.*

*Items are held on consignment for 2 years, after this time, items that are unsold can be collected from the shop or they will convert to donations to the chaplaincy fund.*

*Personal information included on this form is securely stored and will only be used for correspondence regarding sale or collection of second-hand goods.*

<b>Date</b> items deposited for sale	Have you submitted uniforms to sell in the last 2 years? YES <input type="checkbox"/> NO <input type="checkbox"/>
Student <b>SURNAME</b>	<b>FIRST NAME</b> (or put <u>FAMILY</u> , if you have multiple students at KHS)
<b><u>PAYMENT CONTACT</u></b>	
<b>SURNAME:</b>	<b>FIRST NAME:</b>
<b>IMPORTANT</b> this is the person we will contact regarding direct bank deposit	
<b>Street Address</b> , including suburb, state and postcode	
<b>Email</b>	
<b>IMPORTANT</b> this is the email we will contact regarding direct bank deposit	
<b>Mobile</b>	

**Please list your items to be sold on the next page**

**Write in the size of each item being submitted for sale.**

If you are submitting more than four of any one item, use the blank line at the bottom of the table to list them.

Description	Office use code no.	Item Size	Office use: Grade /Comment	Item Size	Office use: Grade /Comment	Item Size	Office use: Grade /Comment	Item Size	Office use: Grade /Comment
<b>Bag – School bag</b>									
<b>Blazer</b>	001								
<b>Dress</b>	031								
<b>Jumper - Maroon</b>	002								
<b>Jumper - VCE Black</b>	006								
<b>Pants Grey (F)</b>	033								
<b>Pants Grey (M)</b>	043								
<b>Polo top - house coloured</b>	007								
<b>PE - Shorts</b>	022								
<b>PE - top long sleeve</b>	020								
<b>PE - top rugby</b>	027								
<b>PE – top short sleeve</b>	025								
<b>Shirt – long sleeve (F)</b>	034								
<b>Shirt – long sleeve (M)</b>	005								
<b>Shirt - short sleeve with crest</b>	045								
<b>Shorts – grey (M)</b>	041								
<b>Skirt</b>	032								
<b>Spray Jacket</b>	026								
<b>Track pants</b>	023								
Other: School Bag									
<b>Signature</b>						<b>Number of items submitted:</b>			