



# To SELL second hand UNIFORMS

Kew High School fundraising for Chaplaincy



Thank you for selling through our Second hand shop, here's a few things you should know. Please read the full Terms and Conditions for all selling information.

- **Wash and repair all items before submitting** - clean, repaired items often sell faster and for a higher value.
- No receipts are issued but this form is kept at the shop. You should take a photo / copy of this form for your records.

Shop volunteers will grade items:

<b>Excellent</b>	Like new, appears unworn, has original tags attached	75% of new price
<b>Good</b>	The broadest category, satisfactory condition	50% of new price
<b>Poor</b>	Poor condition, missing buttons, worn thin, hems undone	25% of new price.
<b>Unsellable</b>	Stains, holes, broken zips	

**WE CANNOT ACCEPT:** Plain white shirts - long or short sleeve, socks, maroon KHS knitted jumpers, KHS spray jackets as these items are being phased out or are no longer part of the current uniform. PTO for list of items accepted.

You will receive payment for 70% of the selling price of good & excellent graded items that sell, the remaining 30% funds the school chaplaincy program. **Poor quality goods are regarded as donations – you will not be paid for them.**

Payments are made via bank transfer twice per year in approximately February & September. The school finance officer will send you an email requesting your bank details if you have sold items.

Items are held on consignment for 2 years, after this time, items that are unsold can be collected from the shop or they will convert to donations to the KHS Chaplaincy fund.

Personal information included on this form is securely stored and will only be used for correspondence regarding sale or collection of second-hand goods.

<b>Date</b> items deposited for sale	Have you submitted uniforms to sell in the last 2 years? YES <input type="checkbox"/> NO <input type="checkbox"/>
Student <b>SURNAME</b>	<b>FIRST NAME</b> (or <u>FAMILY</u> , if you have multiple students)
Student ID	Mobile
<b><u>PAYMENT CONTACT</u></b> <b>SURNAME:</b> FIRST NAME:	
<b>IMPORTANT</b> this is the person we will contact regarding direct bank deposit	
Street Address, including suburb, state and postcode	
Email	
<b>IMPORTANT</b> this is the email we will contact regarding direct bank deposit	

**Please turn over to list your items to be sold**

**Write in the size of each item being submitted for sale.**

If you are submitting more than four of any one item, use the blank line at the bottom of the table to list them.

Description	Office use code no.	Item Size	Office use: Grade /Comment	Item Size	Office use: Grade /Comment	Item Size	Office use: Grade /Comment	Item Size	Office use: Grade /Comment
Bag – School bag									
Blazer	001								
Dress	031								
<del>Jumper – Maroon</del>	002	----	No longer	----	Accepted for—	sale	-----	-----	-----
Jumper - VCE Black	006								
Pants Grey (F)	033								
Pants Grey (M)	043								
Polo top - house coloured	007								
PE - Shorts	022								
PE - top long sleeve	020								
PE - top rugby	027								
PE – top short sleeve	025								
<del>Shirt – plain white long sleeve (F)</del>	034	-----	No longer	----	Accepted for—	sale	-----	-----	-----
<del>Shirt – plain white long sleeve (M)</del>	005	-----	No longer	----	Accepted for—	sale	-----	-----	-----
Shirt - short sleeve with logo	045								
Shorts – grey (M)	041								
Skirt	032								
<del>Spray Jacket</del>	026	-----	No longer	----	Accepted for—	sale	-----	-----	-----
Track pants	023								
Other:									
<b>Signature</b>						<b>Number of items submitted:</b>			