

KEW HIGH SCHOOL

Year 7 Transition Enrolment Process

Kew High School has a defined/designated neighbourhood area (zone).

All Year 7 enrolments take place through the Primary Schools, who are responsible for monitoring the placement of each student in a secondary school.

Application for Enrolment forms are distributed by Primary schools in April. These forms are collected by the Primary schools in late **May** and passed on to Secondary schools for processing.

- No application for entry can be considered unless this form has been completed with Kew High School nominated as the **first choice** of school
- By the end of July, application forms will have been processed, and in accordance with DET guidelines, Primary schools will be notified of the result. Primary schools will advise parents and guardians of the success of the application mid-**August**.

In accordance with DET guidelines, applications for Year 7 entry to Kew High School are processed in the following **priority** order:

1. Students for whom Kew High School is the designated neighbourhood school (students living in the *zone*) to their place of residence. Visit findmyschool.vic.gov.au and type in your home address. The website will then locate your designated neighbourhood school.
2. Students who already have a brother or sister at the same permanent address currently enrolled in the school and who will continue to be enrolled at the school
3. Students who seek enrolment on specific curriculum grounds
4. Any remaining places will be allocated on the basis of proximity of residence to the school

Applications on Specific curriculum grounds:

Families seeking admission for students on curriculum grounds will need to submit this in writing together with the Enrolment form.

Curriculum grounds means that the application must ***demonstrate what specific program or approach at Kew High School is not available at a neighbouring school and why this is vital for the educational needs of the student.***

Curriculum claims must be submitted to the school at the same time as the official enrolment form. Late curriculum claims will not be considered. Curriculum claims must accompany an enrolment form with Kew High School listed as ***first choice*** of secondary school.