



ORDER Year 7 – 9 2019



To **ORDER**
second hand books

**DEADLINE: Monday 3 Dec
10am**

GET YOUR ORDERS IN ASAP –
FILLED IN ORDER OF RECEIVING

Kew High School Chaplaincy Committee
Ph: 9859 8652 Fax: 9819 7880

Student **SURNAME** (last) name

Student **FIRST** name

Total number of books ordered:

Year level in 2018 (circle)

7 or 8 or 9

Mobile phone (may be used to text when order is ready for pickup)

EMAIL address (may be used to contact when order is ready for pickup)

Quality of books required (tick)

Best available

Cheapest available

Office use only: Grader's Comments, Initials & Date:

PTO to see the list of items available.

1. Highlight and tick the items you wish to order.
2. Record your personal details and quality preference above here.
3. Make a copy of both sides of this form for your records so that you know what you ordered.
4. Place your order in the box at the office as soon as possible and by Monday 3 December, 10am.

The qualities of items available for purchase are:

- Excellent** **Approx. 75%** of new price (nearly new, about 10% of books fit this category).
- Good** **Approx. 50%** of new price (may be a bit worn or need a bit of repair, have pencil marks or have a small amount of highlighted text, about 70% of books are in this category).
- Poor** **Approx. 25%** of new price (torn or missing cover or pages, stains, drawings, 5 or more pages with permanent marks (ink or highlighter, etc.)

Identification suggestion: Once you have purchased your books for next year you should delete the name of the previous owner and write your name on them.

To sell: Please use the separate seller's sheet to list the books which you wish to sell.

Collection: Collect your order from the KHS Second Hand Shop by 4pm Wednesday 12 December. Please check KHS portal for opening times. Any orders not collected by 4pm Wednesday 12 December will be returned to stock. See the accompanying notice for other pickup times. When you collect your order, **and before you pay for it**, please check it carefully to see if you have received the correct books. If you are not happy with the selection, you may refuse to take them or request replacements (if available). Refund requests must be accompanied by a receipt. Other books, including late additions to stock, will also be available for purchase.

Payment: The amount owing will be calculated and an invoice printed. **Do not send money with this order.** Pay on collection. You can pay by cash, EFTPOS (1.25% surcharge) or cheque (payable to Kew High School Chaplaincy Shop).

Books on the following page may be ordered from the Second Hand Book Shop.

This list should be read in conjunction with your Campion booklist. Items not listed here must be purchased new. Supply of these second-hand items is not guaranteed and it is strongly recommended that you collect your order by 4pm Wednesday 12 December to give yourself time to purchase any items we are not able to supply.

Personal information collected on this form is securely stored and will only be used for correspondence regarding sale or collection of second hand goods

There are a number of subjects that are using digital text options. This means there are fewer books this year for sale.

YEAR 7							
Order	Subject	Title	Campion price	SECOND HAND PRICES			Notes
				Excellent quality	Good quality	Poor quality	
	ENGLISH	Cay The (Puffin Modern Classic)	\$14.99	11	7	4	

YEAR 8							
Order	Subject	Title	Campion price	SECOND HAND PRICES			Notes
				Excellent quality	Good quality	Poor quality	
	ENGLISH	Outsiders (Puffin Modern Classic)	\$16.99	13	8	4	

YEAR 9							
Order	Subject	Title	Campion price	SECOND HAND PRICES			Notes
				Excellent quality	Good quality	Poor quality	
	ENGLISH	All Quiet On The Western Front - Remarque	\$14.99	11	7	4	
	ENGLISH	Romeo & Juliet (Oxford School Shakespeare) (6th ed)	\$17.95	13	9	4	

CALCULATORS are available by personal shopping only.

WORKBOOKS: We do not take orders for workbooks. We cannot sell them unless they are completely unused, so few are brought in for sale. Any that we have will be displayed for 'over the counter' sales. Known workbooks are listed below.

Year	Subject	Title	Campion	Excel.
YR 7/8	MUSIC	Essential Music Theory Grade 1 – workbook	\$14.95	11
YR 7	JAPANESE	Obento Deluxe - Workbook /CD/DVD (4th ed)	\$42.95	32
YR 8/9	JAPANESE	Obento Supreme: Workbook /CD/DVD (4th ed)	\$42.95	32

Volunteers needed

The shop is totally volunteer run. We welcome offers of help from parents, friends and senior students who have been released from school commitments. Volunteers will be working most days from 14 November to 14 December and at various other times. A large number of volunteers are particularly needed in the week leading up to 14 December. If you would like to join the roster, even for a few hours, leave your contact details at the School Office. Volunteers over 17 years of age, who are not enrolled KHS students, are required to have a Working with Children card (forms available at Australia Post and the only cost for volunteers is the passport-style photographs) or VIT card.